



County of Fairfax, Virginia

ADDENDUM

Date: March 16, 2012

ADDENDUM NO. 1

TO: ALL PROSPECTIVE OFFERORS
REFERENCE: RFP 2000000129
TITLE: Vehicle Painting & Body Repair
DUE DATE/TIME: March 28, 2012; 2:00 P.M.

The referenced request for proposal is amended as follows:

1. Paragraph 13.1 is hereby amended to **change** the number of copies of the proposals from ten (10) copies to six (6) copies.
2. Refer to Attachment I for the responses to the questions from the pre-proposal conference on March 13, 2012 and questions received via e-mail.
3. Price Summary is revised and attached.

All other terms and conditions remain unchanged.

Kristy D. Apperson, MS, MBA
Contract Specialist II

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT REQUEST FOR PROPOSAL:

Name of Firm

(Signature)

(Date)

A SIGNED COPY OF THIS ADDENDUM MUST BE INCLUDED IN THE TECHNICAL PROPOSAL OR RETURNED PRIOR TO DUE DATE/TIME.

Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE SIGNED.

Department of Purchasing & Supply Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035-0013

Website: www.fairfaxcounty.gov/dpsm

ATTACHMENT I

- Q1. In regards to the pricing schedule, do you want the rates broken out by the type of vehicles? i.e. Light Vehicles vs. Heavy Vehicles?
- A1. The pricing summary has been revised per the attached.
- Q2. What is the term of this contract?
- A2. Refer to paragraph 3, Contract Period and Renewal. "This contract will begin on date of award and terminate on June 30, 2015, with three (3) one-year renewal options."
- Q3. How do you suggest we answer paragraph 7.1.b.2 and 7.1.b.3?
- A3. We are asking you to give us examples of your past work and how you would perform this work in the future.
- Q4. If there are going to be changes in our facility after this RFP closes can we include that information in our proposal?
- A4. Yes. Please include any information that may help us to determine if your company is capable of performing the duties listed in this RFP. It is recommended that you provide the dimensions of your facility as well as storage and secure storage capabilities.
- Q5. Does the list on paragraph 4.1 include Fire and assorted Apparatus?
- A6. Yes, these are included in the Heavy numbers.
- Q6. In section 5.1.d, you ask for vendors to supply price lists every time the list price changes, instead of supplying the list to you (as they change often depending on the manufacturer) may we suggest that we are required to keep our supplier's invoices to us on file for Fairfax County to be able to audit to ensure we are sticking with the agreed upon percentage off discount?
- A7. Yes, this is acceptable and paragraph 5.1d is changed as follows:
5.1.d. Vendors will be required to keep all supplier invoices for a period of one (1) year from the date received for auditing purposes should Fairfax County choose to audit to ensure compliance with contracted percentage off discounts.

PRICE SUMMARY (Revised)

1. DIRECT LABOR (Specify labor categories)	HOURLY RATE (Light)	HOURLY RATE (Medium)	HOURLY RATE (Heavy)	TOTALS
Service Technician				
Mechanic				
Paint Technician				
Frame Technician				
Paint & Supplies				
DIRECT LABOR TOTAL				\$
2. DIRECT COSTS				
			Percentage off List	
a. Parts & Supplies				
3. DELIVERY/TRANSPORTATION CHARGES		Flat Fee Rate	Mileage Rate	
Passenger Vehicle/Light Truck				
Medium Duty Truck (Classes 5 &6)				
Heavy Truck (Classes 7 & 8)				
4. SUBCONTRACTS				
SUBCONTRACTS SUBTOTAL			\$	
d. OTHER (Specify categories)	QUANTITY	COST	ESTIMATED COST	
			\$	
OTHER SUBTOTALS			\$	
OTHER DIRECT COSTS TOTAL				\$
5. TOTAL PRICE				\$